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April 9, 2024

MEMORANDUM

TO WHOM IT MAY CONCERN:

FROM: Terri Gearon, Financial Services Director /s/ Terri Gearon

SUBJECT: **ADDENDUM NO. 1, REQUEST FOR PROPOSALS NO. J24390**
Establish Pricelist for On-Site Drug Testing Kits for The Judiciary, State of Hawaii

Transmitted herewith for your review is one copy of Addendum No. 1, and is hereby made a part of Request for Proposals J24390 for the above project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Should you have any programmatic questions regarding this addendum, please contact Mr. Calvin Ung at 808.539.4510 or email Calvin.J.Ung@courts.hawaii.gov. Other questions regarding the Request for Proposal may be directed to Ms. Noreen Miyasato in the Judiciary Contracts & Purchasing Office at 808.538.5805, or email Noreen.K.Miyasato@courts.hawaii.gov.

ADDENDUM NO. 1
REQUEST FOR PROPOSALS NO. J24390
To Establish a Pricelist for On-Site Drug Testing Kits
for The Judiciary, State of Hawaii

The items listed hereunder are hereby made a part of Request for Proposals (RFP) No. J24390 for the above-mentioned project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

- Q. In Section 3:2 #5 - It says the device must have a digital touchscreen.
> Does that mean that there is a digital reader that needs to be used for the rapid results? Would I be able to see a sample or get a little more information on what was used in the past?
- A. The "Reader" is a separate instrument that basically confirms what the human eye may miss when reading results from the cup. It is only used when a defendant is questioning a rapid result. I will attach a link to a training/intro video:

<https://youtu.be/D2-rIC4tqEo?si=XIW-5Yh2cMo5PHwp>
- Q. Will all 78,000 kits need to be delivered to the various sites all at the same time or will they be ordered on an as needed basis when the sites are running low?
- A. The 78,000 cups is just an estimate of how many tests are anticipated during the fiscal year. Orders will be placed on an as-needed basis.
- Q. In section 4.11, it discusses the Hawaii Compliance Express (HCE). I would like to confirm I am reading this correctly. If we utilize the HCE to demonstrate compliance this means we DO NOT have to submit an HRS Chapter 237 Tax Clearance Requirement, HRS Chapters 383, or a 103D-103(c) COGS.
- A. The Contractor may choose to use the Hawaii Compliance Express (HCE) which allows business to register online through a simple wizard interface at <http://vendors.ehawaii.gov> to acquire a "Certificate of Vendor Compliance". The HCE provides current compliance status as of the issuance date. In order to meet compliance, the certificate must indicate "COMPLIANT". This certificate shall be accepted for both contracting purposes and final payment. There is an annual fee to the Hawaii Information Consortium, LLC.

END OF ADDENDUM NO. 1